

**ST. MARY'S COUNTY GOVERNMENT
BOARD OF ELECTRICAL EXAMINERS**

*Don Haskin, Chairman
Danny Johnson, Secretary*



COMMISSIONERS OF ST. MARY'S COUNTY

James R. Guy, President
Michael L. Hewitt, Commissioner
Tom Jarboe, Commissioner
Todd B. Morgan, Commissioner
John E. O'Connor, Commissioner

**ST. MARY'S COUNTY ELECTRICAL BOARD
October 6th, 2015 MEETING MINUTES**

Donald Haskin	Chairman	Present
James Johnson	Secretary	Present
Rudolph Worch, III	Member	Present
Robert Spence	Member	Present
Ron Derby	Member	Absent

Total Deposited for September 2015:

\$1925.00

Total Deposited Since May 1st 1989:

\$300,335.00

September Deposits to Planning & Zoning:

Master Electrical New License Deposits	\$600.00 (4)
Master Electrical License Renewal Deposits	\$750.00 (5)
Master Electrical License Renewal Late Fee	\$250.00 (5)
Master Electricians Exam Deposits	\$0
Restricted License Deposits	\$0
Restricted License Renewal Deposits	\$0
Restricted License Renewal Late Fee	\$0
Restricted License Exam Deposits	\$0
Low Voltage License Deposits	\$300.00 (2)
Low Voltage License Renewal Deposits	\$0
Low Voltage Exam Deposit	\$0
Re-Instatement Fee	\$25.00 (1)
Homeowners Exam	\$0

Insurance Up-Dates for September 2015:

31

2015/2017 New License:

4 Total

2015/2017 Renewal in September

5---Master
0---Low Voltage
0---Restricted

September 2015 Change of Address and/or T/A:

Two changes in Address
All Changes are reflected in weekly roster

September 2015 Shelved License:

3

Miscellaneous:

The meeting was called to order by Don Haskin at 7:30 PM. The discussions held by the board concerned the following items:

1. The September minutes were approved as written. Motion by Mr. Johnson and seconded by Mr. Worch. The vote was 4-0 to approve the minutes.
2. The following is a list of dates for the Electrical Examiners Board meetings in 2015:

a. January 6th	Board Meeting
b. January 29 th	Master/Low Voltage/Restricted Exam
c. February 3rd	Board Meeting
d. March 3rd	Board Meeting
e. April 7th	Board Meeting
f. May 5th	Board Meeting
g. June 2nd	Board Meeting
h. July 7th	Board Meeting
i. July 23rd	Master/Low Voltage/Restricted Exam
j. August 4th	Board Meeting
k. September 1st	Board Meeting
l. October 6th	Board Meeting
m. November 3rd	Board Meeting
n. December 1st	Board Meeting
3. The electrical board will send out a new roster every Sunday. Any license request sent in during the week will not be processed and become active to the following Monday. Any licenses that become shelved for insurance reasons will be sent out by email on an individual basis.

4. County Commissioners heard discussions pertaining to adopting Code every April. At the Commissioners meeting on July 28 the County Attorney, Mr. Sparling presented the resolution that the Electric Code would be accepted in St. Mary's County "Six months after the effective date or April 1, whichever is later". This effectively makes the date April 1 as the effective date is traditionally in August, but gives us a minimum of six months to prepare for enforcement of a new code if the effective date is delayed for any reason. The question of the homeowner's exam was not addressed by the Commissioners. Mr. Knight was present at our meeting and explained that this type of legislation is not presently in the purview of the commissioners, but would need to be acted upon by the state legislature. The Commissioners intend to pursue "home rule" as part of the legislative package this year. If that is successful it will then be within the scope of the Commissioners to act upon this matter. There was a public hearing on September 1st concerning the Electrical Code amendment. There were no public speakers. The public comment period will remain open for 10 days. The amendment will then be brought before the commissioners for a final adoption of this amendment. The County Commissioners have adopted this amendment on September 15th 2015 and is in effect starting September 29th 2015.
5. The September class had 13 students. Mr. Haskin stated all students passed the two day class and received their certificates.
6. The board is currently working on the Low Voltage and Restricted exam.
7. Electrical license all expired June 30th at midnight. There are many licenses not yet renewed. I have dropped off the yellow book to the County and MDIA to pass out when electricians try to obtain permits and realize they have not yet renewed. This book has the website and email for any questions. Please note that a license that is not renewed on or before July 31 will be charged a \$50 penalty for late renewal. Any license not renewed prior to October 1 will be voided and the license holder will need to begin the process for a new license. All licenses not renewed have been voided.
8. We have received an application to take the Master exam in January. The board will review the application for approval. The application was approved.
9. One request was received to place his license back on the Active status. This was done after his insurance was verified.
10. A gentlemen from Standard Energy Solutions will be attending the board meeting to ask for a waiver 110.26 (A) (1). The gentleman did not show up for the meeting. The board is in agreement that no waiver will be given.
11. A gentleman sent an email about his license. He let all his licenses expire back in 2005 but now wants to get them back. The Board informed him he will need to either reciprocate or take the exam again.
12. The Board received nine master applications (new/renewal) using the old application with the old fee. The applicants are stating they are using google to find them on the Counties website. I will need to work with Mr. Knight to locate these and have them removed. These old forms are located on the internet and cannot be removed.

Homeowners Exam Applicants for October 2015:

Danny Johnson to Monitor

P.O. BOX 653 ♦ GOVERNMENTAL CENTER ♦ 23150 LEONARD HALL DRIVE, LEONARDTOWN, MD 20650
PHONE 301.475.4200 X1500 ♦ FAX 301.475.4672 ♦ www.co.saint-marys.md.us

0 Total

Homeowner Exam Results for September 2015:

1-Pass

Monitor Master Exam for January 2016:

Danny Johnson
Don Haskin

Master/Restricted/Low Voltage Results for July 2015 and January 2016:

3- July Exam—3 applicants took test. 3 applicants failed

Monitored Master/Restricted/Low voltage Exam for July 2015:

Don Haskin
Danny Johnson

Postage for September 2015:

\$7.23

Next Regular Board Meeting:

Next regular board meeting is scheduled for Tuesday November 3rd, 2015 at the Governmental Center Carter Building, Leonard Hall Drive, 2nd floor conference room at 7:30 PM.

Motion to Adjourn Meeting:

Motion was made by Mr. Spence and seconded by Mr. Worch.

The Following Payments are authorized for the Board Members for October 2015

1) Robert Spence----MEMBER

a) Attend Meeting	\$25.00
b) Spence Total	\$25.00

2) Chris Worch----MEMBER

a) Attend Meeting	\$25.00
b) Worch Total	\$25.00

3) Ron Derby----Member

a) Absent	\$0
b) Derby Total	\$0

4) Don Haskin----CHAIRMAN

- a) Attend Meeting \$25.00
- b) **Haskin Total \$25.00**

5) James Johnson-----SECRETARY

- a) Attend Meeting \$25.00
- b) Prepare Meeting Minutes \$25.00
- c) Recording Secretary (60hrs @ \$15.00) \$900.00
- d) **Johnson Total \$950.00**

Recording Secretary Performed the Following Duties (September):

- 1) Picking up mail
- 2) Issuing licenses and renewals
- 3) Confirming and updating insurance coverage
- 4) Shelve and un-shelve licenses for insurance reasons
- 5) Updating roster with new information on license renewal form
- 6) Printing new licenses
- 7) Worked on annual report
- 8) Responding to mail, email and phone calls.
- 9) Preparing items to be placed on Website
- 10) Prepare Master Exam and Low Voltage Exam
- 11) Preparing information for code classes
- 12) Sent license renewal information by mail and email

James D. Johnson Jr.
Secretary
electric.examiners@stmarysmd.com